## Service Associates, Inc.

24 West Main Street
Suites 209 & 210
Brevard, North Carolina 28712
828-885-2832 – 828.221.0602 FAX

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July 24, 2007

FCC Request for Waiver Marlene H. Dortch, Secretary Federal Communications Commission Office of the Secretary 9300 East Hampton Drive Capitol Heights, MD 20743



Re: Request of Waiver per Bishop Perry Order AND Academy for Academic Excellence Order CC Docket No. 02-6

To Whom It May Concern:

This Request for Waiver is being filed on behalf of the applicant. I am not the Block 1 contact on the form.

Oliver T. Frail
Service Associates, Inc.
East Main Professional Plaza
160 East Main Street
Brevard, NC 28712
ofrail@serviceassoc.com
828-885-2832
828,221,0602 FAX

Applicant Contact:

Penny Harvey

Kershaw County Library

632 West DeKalb

Suite 109

Camden, SC 29020

pennyh@kershawcountylibrary.org

(803) 424-2353 (803) 425-7180 FAX

## **Grounds for Request of Waiver:**

The Deadline for Filing the applicant's Form 471 within the filing window was missed due to a communication error. Service Associates, Inc. has been successfully filing E-Rate applications on behalf of Kershaw County Library (BEN 127120) since 2003 at no charge to the Library. Service Associates, Inc. (SAI) prepares the application on the Library's behalf and Penny Harvey (Director of the Library) submits the application and certifies its accuracy. The miscommunication was unintentional and was SAI's fault. Penny did not understand that the form was ready for her to submit and certify. The misunderstanding resulted in the filing of the applicant's application, outside of the filing window. When it was discovered that the form had not been submitted and certified, the 471 Filing Options were no longer available on SLD's website and the form had to be recreated using the paper form and submitted via the postal system. Although the Library does not apply for a large sum of money annually, every penny of assistance is needed in this small, rural Library System.

Regarding:

FY2007 Form 471 Postmarked Outside of Window

Date of Letter

June 29, 2007

Applicant

Kershaw County Library

Billed Entity Number

127120

Form 471 Application Number

587542

## Closing:

On behalf of Kershaw County Library (BEN 127120), we respectfully request the deadline for Form 471 Application Filing be waived in this case.

Thank you for your assistance regarding this matter.

Oliver T. Frail

Compliance Analyst

Service Associates, Inc.

Penny Harvey

Director

Kershaw County Library

EC: Out of Window Decision from USAC



# Universal Service Administrative Company

Schools & Libraries Division

### FUNDING YEAR 2007 FORM 471 POSTMARKED OUTSIDE OF WINDOW

June 29, 2007

PENNY HARVEY KERSHAW COUNTY LIBRARY 632 WEST DEKALB ST-SUITE 109 CAMDEN, SC 29020

Re: Applicant's Form Identifier: TS Form 471 Application Number: 587542

803-424-2046

### Dear PENNY HARVEY:

We're sending this letter to thank you for your recent Form 471 application. Your 471 application was postmarked on 02/23/2007, which is AFTER the 2007-2008 filing window closed at 11:59 p.m. EST on Thursday, February 8, 2007.

Program rules require us to hold your application pending final review of those applications that were filed within the filing window. We will post an announcement on the USAC website at www.usac.org/sl once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future Funding Years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

#### TO APPEAL THIS DECISION:

- If you wish to appeal a decision indicated in this letter, your appeal must be received become northwarked within 60 days of the date of this letter. Failure to meet this
- 1. Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
- 2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing: - Appellant name,
  - Applicant name, BEN,

  - Application number 587542 as assigned by USAC,
     "Funding Year 2007 Form 471 Postmarked Outside of Window Letter," AND
  - The exact text or the decision that you are appealing,
- Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.
- 4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please

Schools and Libraries Division - Correspondence Unit, 100 South Jefferson Road, P.O. Box 902, Whippany, New Jersey 07981 Visit us online at: www.usac.org/sl

provide a copy of your appeal to the applicant(s) affected by USAC's decision.

Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by amail, email to appeals@sl.universalservice.org. USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to us by fax, fax your appeal to (973)599-6542.

To submit your appeal to us on paper, send your appeal to:

Letter of Appeal Schools and Libraries Division - Correspondence Unit 100 South Jefferson Road P.O. Box 902 Whippany, NJ 07981

You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

Schools and Libraries Division Universal Service Administrative Company

Schools and Libraries Division/USAC

Page 2 of 2

06/29/2007

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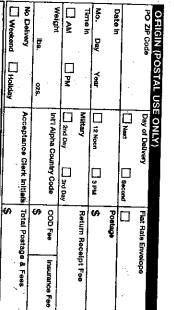


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